



Midwest
Decorating Co. Inc.

1510 S Memorial Dr, TULSA, OK 74112-7039
918.584-0988 Fax 918.585-9157

190101

Oklahoma Veterinary Medical Conference

January 24-26, 2019

Embassy Suites

Norman Oklahoma

Each exhibit booth will consist of one 6' draped table, two chairs, 8 foot tall back wall drape, 3 foot tall side divider drape and one 7 inch x 40 inch identification sign.

Use the enclosed forms only if ordering additional services.

Orders and payment for all services must reach our office no later than 12:00 noon
Wednesday January 16, 2019

**EARLY DISCOUNT orders and payment must be received no later than
Wednesday January 9, 2019**

Services are not rendered until payment is received in full including state and local tax at the...
Tax Rate of 8.75%
...or proof of tax-exempt status. Tax is calculated according to city and/or facility location of each event.

Purchase orders are accepted on approval only and are invoiced at the standard rate.

PHONE ORDERS *WILL NOT BE ACCEPTED.*

Orders may be placed by **FAX** at **918.585.9157** with the credit card and payment forms.

Visa, MasterCard, Discover, American Express and checks are accepted.
All charges **MUST** be prepaid and Credit Card data must be on file with your order.

Advance Exhibit Freight must arrive at YRC Freight warehouse in Oklahoma City on or before
Wednesday January 16, 2019

Damage to any Midwest Decorating Inc rental items will be charged to the credit card on file or invoiced directly to the address on file.

EXHIBITIONS SERVICE CONTRACTORS



midwest-expo.com

MDC.04.18



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Furniture Order

Print Clearly

Your set up Date /Time

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Oklahoma Veterinary Medical Conference

January 24-26, 2019

Company Name Booth No.
Street Address City, State & Zip
Ordered By (print) Date
Signature Phone Fax
Email Address Cell Phone

All equipment is on rental basis and includes delivery to your booth and removal at the close of the show.
All material will remain the property of Midwest Decorating Company - Prices are for the duration of the show.

Quantity		DISCOUNT Rate	Standard Rate
	30" tall UNDRAPED display tables	Through Wed. January 9, 2019	
..... 4' table		\$ 50.00	\$ 65.00
..... 6' table		60.00	75.00
..... 8' table		70.00	85.00
..... Table Leg Extensions ...set of 4 (raises table to 42" tall)		25.00	32.00

	30" tall DRAPED display tables ...skirted 3 sides with white vinyl top		
..... 4' table	Circle your color choice (colors apply to all tables)	65.00	77.50
..... 6' table	Red - Gold - Blue - Plum - Teal - Black	75.00	92.50
..... 8' table	Burgundy - Gray - Hunter Green - Dusty Rose	82.00	98.00
..... Table Leg Extensions ...set of 4 (raises table to 42" tall)		38.50	46.00

Additional Rental Items

..... Your table skirted on 3 sides plus white vinyl on top		50.00	60.00
..... Your table skirted on 3 sides		40.00	50.00
..... Side chair		26.00	30.00
..... Arm chair		35.00	47.50
..... Bar stool		55.00	77.50
..... Waste basket		12.00	18.00
..... Sign easel		28.00	37.00

Carpet

..... 10 foot X 10 foot	Circle your color choice (colors apply to all carpet)	78.00	112.00
..... 10 foot X 20 foot	Burgundy - Hunter Green	154.00	216.00
..... 10 foot X 30 foot	Red - Blue - Gray	234.00	324.00
..... BULK carpet ...per sq. yard (_____ ft. X _____ ft. Divided by 9 = _____ sq. yds)		6.00	9.00
..... Carpet PAD ...per sq. yard (_____ ft. X _____ ft. Divided by 9 = _____ sq. yds)		4.50	6.50
..... Visqueen ...per sq. yard (_____ ft. X _____ ft. Divided by 9 = _____ sq. yds)		1.80	2.40

All charges MUST be prepaid and Credit Card must be on file with this order.

Make check payable to Midwest Decorating Company Inc.

Prepaid Order **Must Be Received** by the date listed for discount.

Items cancelled after move-in begins will be charged 100% of original cost.

EXHIBITION SERVICE CONTRACTORS

Sub Total	\$ _____
8.75 % Tax	\$ _____
Total Due	\$ _____

PAYMENT: Refer to "Payment Data" form



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Miscellaneous Items

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Street Address City, State & Zip
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Signature Phone Fax
Email Address Cell Phone

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Quantity		DISCOUNT Rate Through ...Wed. Jan. 9, 2019	Standard Rate
Hard-wall Fabric Panels			
.....	Vertical Panels 4ft wide x 8ft tall	\$ 75.00	\$ 95.00
.....	Horizontal Panels 4ft tall x 8ft wide	85.00	105.00

Additional Drape per foot

Feet of 8 foot tall drape		4.50 per foot	5.75 per foot
	Circle your color choice (colors apply to 3' & 8' tall drape)		
	Red - Gold - Blue - Plum - Teal - Black		
Feet of 3 foot tall drape	Burgundy - Gray - Hunter Green - Kelly Green - Dusty Rose	4.50 per foot	5.75 per foot

Specialty Items

.....	Ticket Tumbler	52.00	65.00
.....	Ballot Box	40.00	50.25
.....	Chrome Stanchion	35.00	46.00
.....	Velour Rope for Chrome Stanchion	35.00	46.00

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Make check payable to Midwest Decorating Company Inc.
Prepaid Order **Must Be Received** by the date listed for discount.
Items cancelled after move-in begins will be charged 100% of original cost.

Sub Total	\$	_____
8.75 % Tax	\$	_____
Total Due	\$	_____

EXHIBITION SERVICE CONTRACTORS

PAYMENT: Refer to "Payment Data" form

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Freight & Material Handling

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January 24-26, 2019

Company Name Booth No.
 Street Address City, State & Zip
 Ordered By (print) Date
 Signature Phone Fax
 Email Address Cell Phone

	No. of Pieces	Total Weight	Rate	Total	
Advance shipment to warehouse			\$0.70 per pound	\$	\$40.00 minimum per shipment
Freight RETURNING to our warehouse for outbound shipment			\$0.24 per pound	\$	\$40.00 minimum

Advance Shipment *sample label*
Must Arrive on or before **Wed. Jan. 16, 2019**

Your Company Name	Booth Number
Oklahoma Veterinary Medical Conference c/o Midwest Decorating Company Inc. YRC Freight 8000 Southwest 15th Oklahoma City, OK 73128	

PAYMENT: Refer to "Payment Data" form

All charges MUST be prepaid and Credit Card must be on file with this order.
 Make check payable to Midwest Decorating Company Inc.

- 1 - Valid weight ticket must accompany all shipments.
- 2 - Public halls and hotels are not equipped to handle or store freight prior to exhibitor move in.
- 3 - Late shipments are subject to additional handling charges.
- 4 - Our services include off-loading at our dock or public facility dock, delivery to your booth, removal and storage of empty containers during show hours, return of properly labeled containers at end of show and loading out on carriers' trucks at show site.
- 5 - All shipments should be insured by the exhibitor from the time the freight leaves the point of origin until the shipment returns to the exhibitor after the end of the event.
- 6 - Midwest Decorating Co. is not responsible for shipments left in your booth. We will ship these as your carrier arrives to load provided that your company representative has made prior arrangements to do so.
- 7 - If your carrier fails to pick up your shipment, Midwest Decorating Co. reserves the right to reroute such shipments or haul them to our warehouse pending advise from the exhibitor, who will be charged accordingly for this service. MDC will not assume liability as a result of these changes.
- 8 - Midwest Decorating will not be responsible for damage to improperly packed materials whether visible or concealed or for theft or loss of any materials.

Freight Collect Shipments WILL NOT be received

Midwest Decorating is not equipped to handle refrigerated or frozen shipments

All shipments must arrive with original copies of empty and laden weight tickets from a certified scales.

MIXED SHIPMENTS must have separate empty and laden weight tickets for each exhibitor within that shipment.

Material Handling Rate for moving freight AFTER it has been delivered to the booth is \$83.00 per hour straight time and \$124.00 per hour overtime... 1/2 hr minimum.

